



NATIONAL REPERTORY
orchestra

ASSISTANT CONDUCTOR

Department: Artistic
Office: Breckenridge – Seasonal
Location: Breckenridge, CO

Description:

The Assistant Conductor works directly with NRO Music Director, Carl Topilow. The Assistant Conductor is a member of the artistic and operations team. S/he is expected to work closely and effectively with the Music Director, CEO, DOO, Production Manager, Orchestra Manager, Principal Librarian, and Guest Conductors to ensure clear communication regarding artistic needs for orchestral performances for the duration of the festival. Clear and timely dissemination of pertinent artistic information is paramount to the responsibilities of the Assistant Conductor.

Duties and Responsibilities:

The primary roles of the Assistant Conductor are as follows:

- Conduct up to two concerts.
- Assist in final programming for the performances to be conducted by the assistant conductor.
- Serve as cover conductor for all concerts.
- Be present at all rehearsals and assist with balances and other matters that may arise.
- Assist with chamber music events.

Additionally the assistant conductor is required to attend all staff and production meetings, assist in communication of the music director's needs, and work with the operations team on fulfilling the artistic requirements for any given production (running super titles or other visual elements that require score reading). Other tasks may include creating super title and power point presentations in conjunction with the DOO, finalizing and reviewing orchestra seating and personnel needs with the Orchestra Manager, meeting with the production team regarding stage set-up preferences, working with the library team to review and confirm bowings, edits, and cuts. The Assistant Conductor is expected to be on time at all services and available for meetings with staff outside of orchestral service times. Other duties as assigned.

Qualifications:

The assistant conductor must have extensive conducting and administrative experience. The ideal candidate must be able to handle organizational and communication aspects of the position in a positive, professional, and timely manner. Must work well under pressure and be willing to take directions and



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requests from many people while being able to prioritize tasks. Candidates for the NRO assistant conductor position must be flexible and willing to be available to help, maintaining patience and a positive attitude amidst a sometimes hectic and always busy concert season. Above all, must have a positive attitude and be a team player.

Compensation:

\$2,000, Ski-Resort Style Housing, Weekly Grocery Stipend

Duration:

Sunday, June 2 – Sunday, July 28, 2019